

## Legislative Update – Protection of Personal Information Act (POPIA)

POPIA promotes the protection of personal information. All natural and juristic persons must be POPIA compliant by 1 July 2021. The Peermont Group ("Peermont") prioritises the protection of your and/or your organisation's personal information, therefore, we will only collect, use, and retain your personal information, if there is a lawful purpose for doing so and we will follow the provisions of POPIA in doing so.

Personal information is information that identifies you or your organisation, for example, a name, race, gender, marital status, identity number, registration number, financial status, contact details and biometric information.

Peermont collects and uses personal information mainly to:

- Communicate and interact with its suppliers and customers. Communication may be done by email, phone, post or online (through our website or social media platforms).
- Provide information or services that suppliers and customers may request from us.
- Comply with legal obligations, for example, the Companies Act, the Financial Intelligence Centre Act, and other applicable laws.
- Improve our services by conducting research and surveys to obtain feedback from our suppliers and customers.
- Inform suppliers and customers about changes at Peermont.

Peermont normally collects personal information directly from suppliers or customers or their authorised representatives. This is done by virtue of the existing contractual relationship between a supplier or customer and Peermont. We may also collect your personal information from other sources, if POPIA allows for this to be done, for example, company registration information collected from Companies and Intellectual Property Commission (CIPC). Once there is no longer a lawful reason for keeping the personal information, the information will either be destroyed or "de-identified" (a process allowed in POPIA and by which information is deleted so that it cannot be linked to an individual or company).

Peermont will take reasonably practicable steps to ensure that the personal information is complete, accurate and up to date where necessary. To enable Peermont to do so, Peermont requires that you promptly notify us of any changes to your personal information.

Peermont has put in place technical measures to safeguard personal information against access by unauthorised persons, unlawful disclosure, or breaches.

If you have any queries relating to the information contained in this letter, please contact the Deputy Information Officer on (011) 928 1848 or by email: tmnguni@peermont.com